

## **Medway Rugby Football Club (MRFC) - Privacy Statement**

Medway Rugby Football Club (MRFC) is committed to safeguarding the privacy of visitors to our website. Please read the following statement to understand how your information will be treated.

The purpose of this statement is to set out the principles governing our use of personal information we may obtain about you. By using the MRFC web site, you are indicating that you have read this Privacy Policy, that you understand that your personal information may be used as described below and that you consent to the use of that personal information by MRFC. If you have any comments or queries in connection with our Privacy Policy, please contact The Honorable Secretary at [medway.rugby@mrfc.net](mailto:medway.rugby@mrfc.net) or at Medway Rugby Football Club, Priestfields, Rochester, Kent ME1 3AD.

### **The Information we collect**

You are not required to provide any personal information on the public areas of this website. However you may choose to do so by completing the various membership forms or the enquiry form on the contact section of our website.

We may for example, keep a record of your name, mailing address, email address, telephone number and any other information you volunteer to provide to us. We may supplement the information that you provide to us with information that we receive or obtain from other sources.

We do not keep personal information longer than necessary.

### **How we will use your information**

When you provide information to us via this site it will be processed by us or on our behalf in accordance with the provisions of the Data Protection Act 1998. We will store this data and hold it on computer or in hard copy form. Personal data submitted to us will be used for the purposes of either dealing with your membership application, any enquiry made by you or notifying you of points of interest concerning the club.

We may give information about you (on the understanding that such information will be kept confidential) to partners, employees and agents of MRFC to administer any services provided to you by MRFC now or in the future. If you send us your details in connection with a post at the Club, we may pass these details on to the relevant authorities for assessment. Otherwise we will only disclose information as previously notified to you except as follows:

- to any law enforcement agency requesting it in connection with the commission of any offence, once we are reasonably satisfied as to the circumstances surrounding the request;
- to comply with applicable laws and lawful government and/or regulatory requests;
- to operate our systems properly; and/or
- to protect our users and ourselves.

The logo consists of the words "THIS IS RUGBY." in a bold, green, sans-serif font. The text is arranged in three lines: "THIS IS" on the top line, "RUGBY." on the bottom line, with a significant gap between the two lines.

Teamwork Respect Enjoyment Discipline Sportsmanship

## **Your rights to access personal information**

You have the right to receive information about the personal data (as defined in the Data Protection Act 1998) we maintain on you upon written request and payment of a fee. If you are concerned that any of the information we hold on you is incorrect please contact us.

## **Security**

We endeavor to take all reasonable steps to protect your personal information but cannot guarantee the security of any data you disclose on-line. Please note that email is not a secure medium, and should not be used to send confidential or sensitive information. You accept the inherent security risks of providing information over the Internet and will not hold us responsible for any breach of security unless this is due to our negligence or willful default.

## **Cookies**

A cookie is an element of data that a web site can send to your browser, which may then store it on your system. We do not use cookies on our website.

## **Surveys**

We always aim to improve the services we offer. As a result we occasionally canvass our membership and mailing list members using surveys. Participation in surveys is voluntary, and you are under no obligation to reply to any survey you might receive from us. Should you choose to do so, we will treat the information you provide with the same high standard of care as all other Club information.

## **Links with other websites**

This Privacy Policy only covers the MRFC website at <http://www.mrfc.net/index.html>. We are not responsible for the data policies or procedures or content of any linked websites. We recommend that you check the privacy and security policies of each website you visit.

## **Notification of Changes**

We may occasionally modify our Privacy Policy; when this happens, we will publish details on this web page. We will not however significantly change how we use information you have already given to us without prior MRFC Executive approval.

**THIS IS  
RUGBY.**

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