

RFU/W INCIDENT REPORT FORM

Your Name:	Your Club::
Contact Details:	Position in Club:
Telephone No:	
Name and Contact Details of Person Making Allegation:	
Date & Time of Incident:	Where incident took place:
Type of Incident:	
Child/Young Person's Name	Age:
Parent/Carer's address:	Telephone No:
Name of adult against allegation is made:	Age:
Contact Details:	Position at Club:
Member of Club: Yes/No	
Relationship between adult (against whom the allegation has been made) and child/young person, if any:	
Details of Incident:	

Were there any witnesses? If so, please state name and contact details:

If Child/Young Person spoke to you directly, please record actual details and words used by the child. (Remember do not lead or question the child or young person.)

Action taken so far by you:

Other bodies contacted: NSPCC/POLICE/SOCIAL SERVICES	If Yes, which: Name & Contact Details
Referred to CB Welfare Manager: Yes/No	

Any other information: